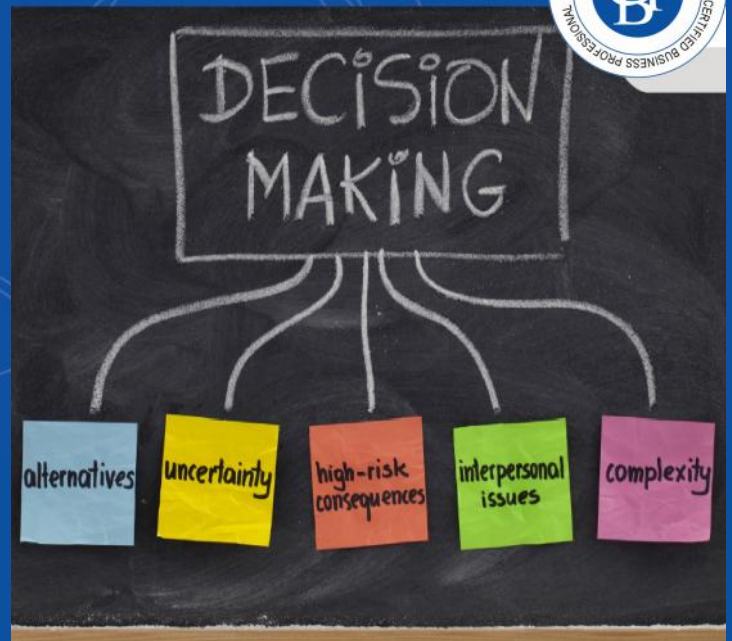


I am Certified Business Professional

The CBP Business Improvement Series-Dynamic Decision Making will increase your knowledge and ability to:

- Access your decision making style, define clear parameters of your decisions; collect relevant information and generate creative alternatives. Hone your intuition and incorporate it as you make decisions, to define consequences and payoffs. Analyze risks and define your level of risk tolerance.
- Avoid common mistakes and psychological traps in the decision making process. Correlate the appropriate strategy with the specific decision, and describe the dynamics of group decision making. Develop clear guidelines on communicating your decisions, and design an action plan to evaluate the results of those decisions; to tailor your decision making style to be situationally appropriate.



Description

The CBP Business Communication manual covers the following topics:

- Assessing Your Decision Making Style
- Framing the Decision
- Gathering Information
- Analyzing The Information
- Why Bad Decisions Happen
- Making The Decision
- Auditing The Results of Decision Making

Course Objective

Successful completion of this course will increase your knowledge and ability to:

- Auditing The Results of Decision Making
- Assessing Your Decision Making Style
- Gathering Information
- Analyzing The Information
- Why Bad Decisions Happen
- Making The Decision
- Framing the Decision

Who Should Attend

- Middle to Upper Management Roles.
- Executive & Leaders looking to improve their Skills/ Productivity.

Prerequisites

This course requires that students meet the following prerequisites:

- The candidate must have a commitment to the pursuit of excellence.
- The candidate must have completed or be in the process of completing a high school or secondary school diploma or similar educational standards.

Course Duration

The standard duration of this course is 16 contact hours. Contact hours scheduling may vary depending on your requirement.

Certification Testing

This course helps you prepare for the following certification test CBP B12 202.

- Achieving more than 70% in the test conducted at the end of the course

Arrange to take the certification test for this course within six weeks of acquiring the course materials, as exams are updated regularly in accordance with current versions.

Approvals & Accreditation

- The Ministry of Labour, Kingdom of Bahrain
- International Business Training Association (IBTA)

For more information please feel free to contact:

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